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**INTERNAL SERVICES DEPARTMENT**

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October 15, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

10 October 15, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**ORDINANCE ESTABLISHING A DISABLED VETERAN BUSINESS ENTERPRISE PREFERENCE  
PROGRAM  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Approval of an ordinance establishing Chapter 2.211 to Title 2 – Administration of the County Code, Disabled Veteran Business Enterprise Preference Program.

**IT IS RECOMMENDED THAT THE BOARD:**

Approve an ordinance establishing Chapter 2.211 to Title 2 – Administration of the County Code, Disabled Veteran Business Enterprise Preference Program.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On August 20, 2013, your Board directed the Internal Services Department (ISD) to work with County Counsel to prepare an ordinance ("Ordinance") amending the County Code, Title 2 – Administration, to establish a Disabled Veteran Business Enterprise (DVBE) Preference Program that provides for a purchasing and contracting bid preference to veterans with service-connected disabilities.

The proposed Ordinance (attached) establishes a DVBE Preference Program ("DVBE Program") that is consistent with other preference programs established by the Board, including the Local Small Business Enterprise (LSBE), and Transitional Job Opportunities Preference (TJOP) programs.

These programs are designed to promote inclusiveness and economic development to ensure that all businesses are provided equal opportunities in the County's purchasing and contracting activities.

Consistent with the other County preference programs, the proposed DVBE Program provides for an eight percent (8%) price or scoring preference to bids and proposals from qualified DVBEs. A qualified business is one that has been certified as a DVBE by the State of California or the Veteran's Administration at the time of bid or proposal submittal.

The DVBE Program exclusions are also consistent with the other County preference programs. The DVBE Program excludes any contract or purchase for which a federal, State or local law prohibits or limits a DVBE preference. Furthermore, as a DVBE may also be certified LSBE or TJOP, the Ordinance restricts any preference amount to a maximum of eight percent (8%).

If approved by your Board, the proposed Ordinance will be implemented in countywide solicitations released on or after December 1, 2013. This will provide ISD sufficient time to update the website and provide implementation instructions to County departments, and communicate the DVBE Program to the business community, including potential DVBE vendors.

#### **Implementation of Strategic Plan Goals**

Approval of the proposed addition to the County Code will further the County's Strategic Plan Goal of Organizational Effectiveness by ensuring that service delivery systems are efficient, effective and goal-oriented.

#### **FISCAL IMPACT/FINANCING**

There is no historical or financial information available for DVBEs that are currently doing business with the County. However, State records indicate that there are 125 such businesses that are located in Los Angeles County.

ISD believes that establishing a preference would generate DVBE participation, and the preference amount would result in awards to DVBEs. However, given the limited number of DVBEs identified in the region, ISD estimates that the overall increase in countywide costs would be marginal. No cost is incurred when a DVBE is the low bidder.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The proposed Ordinance has been approved as to form by County Counsel.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The proposed Ordinance will enhance existing contracting and purchasing policies and procedures while providing the appropriate guidance and direction necessary to reach decisions that are consistent with your Board's direction.

The Honorable Board of Supervisors

10/15/2013

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "JE Jones". The signature is written in a cursive, flowing style with a large initial "J" and "E".

JIM JONES

Acting Director

JJ:JS:j

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Small Business Commission